

RULES AND REGULATIONS FOR THE WAMPUM BOROUGH ELECTRIC DEPARTMENT. RATES, DEPOSITS, AND RELATED MATTERS.

SECTION I: WRITTEN APPLICATION OR CONTRACT REQUIRED

- A. A written application accepted by the Borough, or other form of contract, will be required from each new customer before electrical service is supplied. This shall apply whether the supply of service involves a new installation, the re-establishment of service which has been previously supplied, a change in the class of service or a change in the customer's name. Applications and contracts will then be reviewed by Council President or members of the Electric Committee for approval. The applicant can then contact the borough office after one working day to obtain the results of official's decision.
- B. The Borough shall not be required to accept any application nor furnish service to any applicant who has a relative, resident, or any person within the household who failed to pay for his/her service or violated the Rules & Regulations. All such violations have to be eliminated before approval of application.

SECTION II DEPOSITS:

- A. A deposit of \$125.00 is required on all residential electric meters. All commercial accounts in the borough electric system shall pay a deposit of \$200.00 on all electric meters.

All meter deposits shall be returned in full after account finals and any existing balances are paid in full. In the event of any outstanding accounts, the deposit shall be applied to the outstanding amount and any remaining balance left over shall be refunded.

Only one meter deposit and one account per meter are acceptable. Whoever holds the meter deposit for said account is responsible for all transactions pertaining to their account.

B. PAYMENT OF OUTSTANDING BALANCE:

The Borough shall require, as a condition of the furnishing of service to an applicant, the payment of any and all outstanding Borough utility accounts in the applicant's name or for any outstanding accounts for which the applicant is determined to be legally responsible.

C. RETURNED CHECKS:

The Borough shall charge the ratepayer a fee determined by Resolution for each returned check. Current fee of Twenty Dollars (\$20.00) will be charged.

SECTION III: DEPOSITS AND CHARGES FOR SPECIAL SERVICES:**A. TEMPORARY SERVICE:**

(See Section XIII concerning temporary service for construction.) Temporary installations requiring special service, meter or other work are made at the expense of the customer, with charges according to materials and work required for installing and removing. Service installed for temporary use such as construction purposes or exhibits of short duration etc., will be installed and removed at the expense of the customer. In all such cases, an advance payment sufficient to cover all construction expense will be required. In no instance shall the charges be less than \$75.00. In addition, a deposit of \$125.00 for the meter is required which will be refunded upon the Borough's acceptance of the meter returned in good condition.

B. COMBINED INSTALLATION:

1. Service will be supplied to each separate premise as one customer, through one meter or one unified set of meters for each class of service. The electricity used by the same person, firm or corporation, and delivered and measured separately, will not be billed as one customer. Each meter installed shall be covered by a contract or application specifying the class of service and rate schedule applicable thereto.
2. Installations combining different classes of service will be permitted only where the use can be registered on one meter and billed on one rate schedule. (The higher rate of the two will be charged.) Subject to the rate schedules, rules and regulations of the Borough.

C. PARALLEL OPERATIONS:

1. The Borough will not furnish service in parallel with a customer's generating facilities when, in the opinion of the Borough, such parallel operation may create a hazard, disturb, impair or interfere with the Borough's service to other customers.

D. SPECIAL FACILITIES:

1. Any special services or facilities which may be rendered or furnished by the Borough for a customer at his request or at the direction of any governmental authority, and not provided for in the Borough's rate schedules and not ordinarily necessary or directly involved in the furnishing of electric service, shall be paid for by the customer for whom such services or facilities are furnished, and such costs shall be in addition to the charges for electric service provided for in the applicable rate schedule. Subject to approval of the Borough, such special services or facilities may be supplied and maintained by the customer at his expense. (See Section V111 for Billing.)

SECTION IV. APPLICATION OF RATE SCHEDULES;

A. Residential Service Rate Schedule (RS) Available for residential service to Installations served through one meter for each family unit in a residence or apartment. (For combined installation see Section III, Paragraph B). This rate schedule is not available for commercial, institutional or industrial establishments. The nature of service shall be alternating current, sixty (60) hertz, single phase, nominal voltage 120/240. Where two or more families, with separate cooking facilities, occupy a residential dwelling, the wiring shall be arranged so that the service to each family can be metered and billed separately. If wiring is not so arranged and two or more families are serviced through one meter, the energy blocks, as determined on a single family basis, shall be divided equally by the number of families serviced.

RESIDENTIAL RATE SCHEDULE (RS) (Adopted September 10, 2012)

Customer Charge	\$4.10
0-225 KWH.....	0.160312
Next 210 KWH.....	0.135312
Balance	0.119312

Taxes

The final bill will be adjusted to include any local, state or federal taxes or federal taxes or surcharges.

B. General Services Rate Schedule One (GS 1.)

Available for service through a single metering installation for secondary Light and power services not covered under Residential Rate (RS)
 Where a residence is included in this rate, the residential K.W.H. used Shall be added to the on-residential usage in the determination of the billing unless the K.W.H.'s for the combined residential and non-residential and non-residential uses are measured.

C. **COMMERICAL RATE SCHEDULE**

Customer Charge	\$6.83
0-375 KWH.....	0.163112
next 330 KWH.....	0.138112
Balance.....	0.123412

Plus 6% Sales Tax

TAXES

The final bill will be adjusted to include any local, state or federal taxes or surcharges.

D. MUNICIPAL RATES (M-1)

Available to municipally owned buildings only. Charge will be 0.11441200 per KWH.

SECTION IV: APPLICATION OF RATE SCHEDULES CON'T:

D. Energy Cost Rate (E.C. R.)

The foregoing energy charges shall be adjusted by the same amount per K.W.H. as outlined in the paragraph below.

E. Calculation of Power Cost Adjustment.

The foregoing energy cost charges shall be adjusted by the same amount per K.W.H. as outlined below for all classes of customers.

Energy Cost Rate.

This billing adjustment is equal to the adjustment charged to the Borough by its supplier and regulated by the Pennsylvania Public Utility Commission to reflect the energy cost portion of service to our customers. This leveled rate is applied to each K.W. H. sold and is billed at the same rate for all classes of customers.

This rate changes on April 1 of each year, or at other times throughout the year, by order of the P.U.C.

F. .The above rates and schedules may be altered by Resolution if Council so determines.

SECTION V. PAYMENT OF BILLS FOR RATE CLASSES; (See attached amendment March 13, 2006.)

A. The above rates are net. The following schedule applies:

First day of the month, Bills are issued.

15th Day-Net due

16th Day-Penalty Applied (5% late payment charge)

20th Day-Delinquent Notices Mailed

25th Day-Delinquent Notice (Doorknob) (applicable December 1 through March 31)

30th Day-Shutoff

NOTE: In the event that any of the above scheduled dates falls on a Weekend, Holiday, or Holiday observed by the borough in which the borough office is closed, billing transactions and payments shall be made on the first following day the borough office is open.

Termination: Prohibited by Borough

When your income is below 250% of the Federal poverty guidelines (applicable December 1 through March 31)

POSTING OF PREMISES:

A notice of termination, in the form of a red tag, shall be conspicuously posted within five days prior to the date that the service is scheduled to be terminated.

APPLICATION FOR CREDIT EXTENSION:

All applications for extensions shall be on Borough supplied documents and will require approval of Council President or the Electric Committee. If termination is due to the breaking of payment arrangements, the notice shall be posted within twenty-four hours of termination.

SECTION VI. DISCONNECTION OF ELECTRICAL SERVICE IF ACCOUNT IS DELINQUENT: Conditions for Restoration of Service:

An account shall be considered delinquent if not paid by the last working day of the month in which the bill is issued. The following procedure must be followed in attempting to collect such delinquent accounts.

A. Notice of Termination.

The Borough Secretary shall send a written notice to all delinquent accounts advising them that, if such account is not paid in full by the 6th of the month following the billing month, their electric service will be cut off. In the event said delinquent account shall not be paid in full as set forth above, the Borough Secretary shall have the authority to authorize the Electric Department of the Borough of Wampum to disconnect said service; provided, however, that such disconnection shall only be made after personal notice to the consumer or an adult member of his household, or commercial establishment. In the event of such cutting off of electrical services, such delinquent account must be paid in full in addition to a service charge of \$50.00 prior to reconnecting of the electrical service and a required deposit as outlined in Section II of the Rules and Regulations.

No termination of electric service shall be done on Fridays, Saturdays, Sundays or bank holidays. The Borough Secretary shall be advised by Council President or Electric Committee to authorize disconnection of said services.

- B. The Borough shall have the right to disconnect or refuse service for any and all Borough utilities to any customer or user if the bills for all Borough utilities are not paid. See Section I, Paragraph B for application acceptance.

SECTION VII. FEES FOR CERTAIN CALLS FOR WORK NECESSITATED FOR STRUCTURED ALTERATIONS:

- A. The charge for a service call resulting from failure within the individual premises such as renewing fuses, shall be straight time during working hours and time and half after 4:30 P.M., of the individual (s) sent to correct the failure.

- B. The charge for removing and replacing service wires and meter due to structural alterations such as residing property shall be a flat rate of \$ 25.00. At least 24 hours notice shall be given.
- C. Any relocation of equipment, the cost shall be the responsibility of the customer.

SECTION VIII. DISPUTED ACCOUNTS.

If a customer or user calls, visits or writes to the Borough Secretary complaining of an Over-charge or other problems with their account, the Borough Secretary shall do one or more of the following:

- A. Collect the bill. Conduct an investigation including but not limited to, a meter check in the subject premises, check utility billings for possible errors in computation of this bill and check for leakage or illegal connections.
- B. If the Borough Secretary finds merit to the dispute, the Borough Secretary can make an adjustment of the bill with the customer or user with the approval of Borough Council. If the authorized representative finds that the dispute as to an overcharge or other problem with the account has no merit, she shall communicate this decision to the customer or user.

BAD DEBTS:
SECTION IX.

In the event that a customer shall leave the boundaries of the Borough of Wampum without having paid the full amount due to the Borough for electric consumed, such amount shall be written off the books as a bad debt, at which time the Borough may turn such delinquent accounts over to the district magistrate or appropriate collection agency. The Borough shall further proceed at their discretion, to pursue collection of such accounts by taking the necessary legal action. If a customer returns to the Borough they must first clear their bad debt to obtain services.

(PART II)

SECTION X. GENERAL

A. Right-of-Way-and Tree Trimming.

1. The customer shall provide and grant to the Borough such tree clear Right-of-way as may be necessary fro the erection and maintenance of the poles, wire and appurtenances, together with such tree trimming and removal privileges as may reasonably be required to provide and maintain service.
2. Where facilities are to be installed upon his property of a customer such as an industrial establishment, for his sole use, a right-of way will be required to the point of service delivery.
In no event may a customer erect his own private facilities within the established limits of any road or highway.

B. Customer's Wiring and Electrical Equipment:

1. Service installations including service for customer-owned substations, shall be made in accordance with the Borough's standard requirements for such installation, information on which may be obtained at the Borough's appointed Engineer's office.
2. All wiring and electrical equipment shall be installed and maintained by the customer to meet, as a minimum, the provisions of the National Electrical code, the government authorities having jurisdiction, and the reasonable re-quirements of the Borough. All new installations shall be inspected and approved by an authorized electrical inspector employed by an electrical inspection agency, (See appendix I) before the Borough connects its service and the Borough shall not be responsible for any injury or damage which may result from defects in wiring or devices on the customer's premises, provided, however, the Borough, without the assumption of any liability, connects a customer's installation upon the filing of a proper application for inspection with the authority having jurisdiction, specifically reserving the right to disconnect said service if the said installation, on final in spec-tion, proves defective and the customer, after reasonable notice, shall fail or refuse to rectify the said defect (s). If, on existing installations, there is reasonable doubt as to the safety of existing electrical equiptment or wiring, the Borough shall require, as a condition to furnishing service, that the service be inspected and approved by a qualified inspector in accordance with the National Electrical Code.
3. The Borough shall not be obligated to furnish service for gaseous tube lighting, air conditioning equipment or other types of electrical equipment having a power factor lower than that of available good-quality, high-power factor equipment. If power factor corrective equipment is necessary, it, together with required switching equipment, shall be provided and maintained by the customer at his expense. Static power factor correction shall at no time exceed 30% of the amount of the demand.

4. Unless otherwise directed by the Borough's representative, the customer's wiring and metering shall be brought outside the building wall nearest the the Borough's supply wires in conformation with the National Electrical Code, and in such manner as to be readily accessible so that all of the Borough's wiring and metering will be in plain view.

C. Service Facilities:

1. The normal facilities of the Borough, whether transmission, distribution or secondary voltage, are by means of overhead open wires.

D. Changes in Service Entrance Connections:

1. Should any change in the service entrance locations become necessary due to the erection, remodeling or change in any building either on the property of the customer or on adjoining property, or due to any municipal official or other cause beyond the Borough's control, the entire cost of such change shall be borne by the customer or other persons responsible for causing such change.

E. Meters, Transformers and Other Equipment:

1. The Borough will furnish, own and maintain one meter or one unified set of meters and metering equipment for each service contract. The customer will provide, at his/her expense, suitable space for the installation and use of the Borough's metering and transforming equipment, and the customer shall permit no person other than a properly identified representative of the Borough, or a person otherwise lawfully authorized, to remove inspect or tamper with such equipment. If the Borough's equipment is destroyed or damaged or prevented from properly registering the energy supplied to the customer due to the negligence of the customer or by any unauthorized persons, the cost of the necessary replacement or repairs together with reasonable costs of investigation and a fair estimate of the energy not registered, shall be paid for by the customer. The Borough also reserves the right to require the customer to install at the customer's own expense, such reasonable service facilities as will protect the Borough from further tampering or diversion of current.
2. Penalty for Violation.
Any person or persons violating the provisions of these Rules and Regulations, upon conviction before the District Magistrate, shall be sentenced to pay a fine not more than Three Hundred Dollars (\$300.00) and the costs shall be sentenced to imprisonment in jail of the County of Lawrence for a term not exceeding thirty days.
3. When it is necessary to install a transformer vault on the customer's premises, the Borough reserves the right to require the customer to furnish and maintain such vault at his own expense in accordance with the Borough's standards.

SECTION X CON'T:

F. Equipment Ownership:

1. All equipment furnished by the Borough shall remain the exclusive property of the Borough and the Borough shall have the right to remove the same after termination of service for any reason.

G. Type of Motors and Control Devices:

1. The customer shall furnish and equip all motor operating on the lines of the Borough with control devices provided with suitable starting, overload and low voltage protection or release: and in the case of motors operating equipment such as elevators, conveyors, hoists, and similar appliances where a definite direction of movement must be maintained, the controlling device shall be equipped by the customer with protection against phase reversal.
2. The Borough reserves the right to suspend service, after reasonable notice, to any customer whose use of service is such as to cause disturbance to the Borough's transmission and / or distribution system, if, in the Borough's judgement, the customer's installation or equipment is defective or dangerous or does not comply with reasonable safety requirements thus resulting in hazardous conditions or unsatisfactory service to its customers.

H. Single-Phase Power Service:

1. The Borough reserves the right to limit single-phase power service loads of five (5) HP capacity or less, and to require that any single-phase motor of three (3) HP or over be equipped with suitable starting and low voltage protection control devices.

I. Notify Company or Any Defect in Electrical Supply:

1. The customer shall notify the Borough promptly of any defect in service or any trouble or accident to the electrical supply.

J. Meter Testing:

1. Customer shall be required to pay a ten (\$10.00) dollar deposit for meter testing. If the meter is determined to be defective, the Borough will return the \$10.00 deposit. If the meter is determined to be accurate, the Borough shall retain the \$10.00 deposit for services rendered. Meters shall be tested for accuracy and any adjustments shall be subsequently made in accordance with the manufacturer's published specifications and tolerances.
2. Whenever a meter fails during any period to register correctly due to burnout, open potential or otherwise, the customer shall pay an estimated amount for such service rendered during the period based either upon the determination obtained from the meter test or upon the consumption during a similar period or upon both of these methods combined.

K. Access to Premises :

1. The Borough's representative, when properly identified, shall have access to the customer's premises at all reasonable hours for the purpose of reading, inspecting, repairing or removing it's meters or other property, and to inspect and determine the connect load of electrical equipment.

L. Merging of Agreements:

1. No premises, agreements or representations of any agent or employee of the Borough shall be binding force upon the Borough unless same shall be incorporated in the contract for electrical service.

M. Residential Building Energy Conservation Standards:

1. The Borough must receive proof of compliance with, or exemption from, the insulation standards set forth in the Building Energy Conservation Act (Act 222) prior to providing permanent service to new or renovated residential buildings.
2. Proof of compliance shall be made by furnishing the Borough a "Notice of Intent to Construct Form" certified by the Department of Community Affairs.
3. The Borough will provide information and the required forms for compliance with Act. No. 222.

N. Attachments to Borough Poles:

No distribution circuits, telephone or signal wires or other equipment belonging to customer shall be attached to the Borough's poles except under special arrangements with the Borough, requiring agreement in writing.

O. Increased Loads:

The service connections, meters and other service facilities supplied by the Borough for each customer have definite capacities, and no additions to the customer's installation shall be made until notice thereof has been given the Borough and the Borough's written consent secured. Customer may be held responsible for any damages resulting from a violation of this rule.

- P. Meter sockets supplied by the Borough to the customer for renovation or enlargement of the service shall carry a fee of \$25.00 for 100 amp socket, and \$35.00 for 200 amp socket.

SECTION XI**EMERGENCY LOAD CONTROL:**

- A. Whenever the demands for power of all or part of the Borough's system exceed or threaten to exceed the capacity than actually and lawfully available to supply such demands, or whenever system instability or cascading outages could result from actual or expected transmission overloads or other contingencies, or whenever such conditions exist in the system of another public utility or power pool

with which the Borough's system is interconnected and cause a reduction in the capacity available to the Borough from that source or threaten the integrity of the Borough's system, a load emergency situation exists. In such case, the Borough will take reasonable steps as the time available permits to bring the demands within the then available capacity or otherwise control load. Such steps shall not be limited to, reduction or interruption of service to one or more customers.

SECTION XII.

LINE EXTENSIONS-GENERAL:

- A. When in judgement of the Borough, the estimated revenue will be insufficient to justify the investment in the extensions required to supply service to the customer, the Borough shall require the customer to bear all, or any portion of the cost of such extensions in the form of a revenue advance. Money advanced by a customer for the construction of an extension, shall be subject to refund at the rate of ten (10) percent of the customer's control investment towards the annual bill. The length of the pay-back period shall be ten years.
- B. In the event that the contract is terminated prior to the complete refund of the revenue Advanced or that the entire amounts has not been credited to the customer within a period of ten (10) years, there shall be no further refund of any remaining portion of said revenue advance.

SECTION XIII.

ELECTRICAL SERVICE:

A. Available Type of Service:

The Borough has established the following service characteristics as standard:

Secondary:

- a. 120/240 volt, single-phase, 3 wire.

B. Services under 600 Volts:

1. Borough Service Drop.

- A. The Borough will furnish and install a permanent overhead service drop generally not to exceed 100 feet in length from its overhead distribution system for the building served or more than one meter for each establishment, except under the following conditions and approval by the Borough:

2. Overhead Service Entrance:

- a. Overhead service entrances must terminate on a pole, structure or exterior of building with adequate mechanical strength to support Borough's service drop at a point where Borough's service drop can be readily connected through the use of a single set of wire attachments.
- b. Service entrances shall have at least four inches clearance from any telephone single wire.
- c. The service entrance shall be so located that the Borough's service drop will not cross over:

- I. Property other than that of the customer served, unless previous consent of the owner of such property is obtained by customer in writing.
 - II. Swimming pool and an area extending ten feet horizontally from the inside of any of its walls or from the outer limits of any facilities associated with the pool.
 - III. Above or below telephone and cable television wires or cables....two (2) feet.
 - IV. Where customer's property is not sufficient height to provide this clearance, a suitable support for attaching Borough's service drop must be provided by the owner with the Borough's approval. The service drop shall be a minimum height of 15'-0" above the finished grade along its entire length.
 - V. Overhead service entrances must be run in exposed conduit, cable or bus ways and firmly attached in a neat and inconspicuous manner avoiding unnecessary and complicated wiring. Rigid conduit will be considered exposed when surrounded by two inches of concrete, or when located within a brick wall. Cable run through the opening of gypsum block three inches or more thick located within a building wall will also be considered as exposed. A minimum of two feet of each service entrance wire must project beyond the outer protective covering of the service entrance for drop. The service head or gooseneck in service entrance cable shall be located above the point of the attachment of the service drop conductors
3. Service Entrance Conductor Sizes:
- a. Service entrance conductors shall have not less than 100 amperes nominal capacity.
 - b. Where two installations of more than one branch circuit shall have not less than 150 amperes nominal capacity, where three or four installations are combined, 200 amperes.
 - c. Correspondingly greater capacity than specified above shall be Provided where more than four installations are served through common service entrance conductors. Borough shall be consulted so that proper capacities may be specified before the entrance is installed.
 - d. For installations other than residential, consult the Borough.
4. Temporary Service for Construction:
- a. Where customer desires service for construction purposes, service may be provided on a temporary basis upon payment of a flat fee. (See Section III-A, above). Such service shall be limited for construction only and shall not exceed a period of four months. Extensions of time may be granted at the discretion of the Borough. All temporary service single phase, 120 volt, 150 to 200 ampere receptacle outlets shall have approved ground fault circuit protection as required by the National Electrical Code.

- b. Where customer desires service for occupancy use in partially completed structure, service entrance conductors shall be installed on a creosoted pole.
 - c. Supports for temporary service installations shall be designed and located to provide proper clearance as defined in Section XIII B-2. Overhead Service Entrance.
 - d. Supports for temporary service shall be located so that upon Completion of the permanent structure, the service conductors can be transferred directly to it without the need for splicing and lengthening the wire.
 - e. All temporary services must be approved by the Borough's Electrician.
5. Grounding of Service Entrance:
- A. All service entrances with a neutral conductor shall be provided with a common equipment and neutral ground on the line side of the disconnecting means. Service entrances which do not have a neutral conductor shall have an equipment ground only. All parts of service entrances such as conduits, metallic armor of cables, switch boxes, and junction boxes shall be suitably bonded together to insure continuity of the assembly to grounding wire. The grounding conductor shall be of copper or other corrosion-resistant material. This conductor may be solid or stranded, insulated or bare, with the carrying capacity and tensile strength of not less than #6 copper. It must be run without splices or joints from a suitable connection in the service switch or breaker enclosure and connected to an approved grounding electrode.
 - B. An approved grounding electrode shall consist of any one of the following:
 1. A metal underground water pipe in direct contact with the earth for 10 feet or more and electrically continuous to the points of connection of the grounding electrode conductor and the bonding conductors. A metal underground water pipe grounding electrode shall be supplemented by an additional grounding electrode shall be supplemented by an additional grounding electrode of the type described in Paragraphs 2, 3 and 4 below.
 2. The metal frame of the building where effectively grounded.
 3. An electrode encased by at least two inches of concrete located within and near the bottom of a concrete foundation or footing that is in direct contact with the earth, consisting of at least twenty feet of one or more steel reinforcing bars or rods of not less than one-half inch diameter or consisting of at least twenty (20) feet of bare solid conductors not smaller than No. 4AWG.

- C. Where an electrode specified in sub-paragraph b, above, is not available or where a supplemental grounding electrode is required, the following method shall be used:
- Rod or pipe electrodes shall consist of two 8 foot pipes or rods driven to a depth of at least 8 feet in the ground and spaced 6 inches apart. If pipe is used, it shall be galvanized steel and not less than $\frac{3}{4}$ "internal diameter. If galvanized steel rods are used, they shall be at least $\frac{5}{8}$ " cross-dimensions, or if non-ferrous metal, at least $\frac{1}{2}$ ". The ground conductor between rods or pipes and the connection shall be buried.
- D. All grounding electrodes shall be interconnected so as to form a common ground and be connected to the interior metallic cold water piping system.
- E. The grounding conductor may be attached to the water piping system on either side of the water meter. In either case, the water meter shall be suitably bonded with a jumper having sufficient slack to permit the removal of the water without disconnecting the jumper. All parts of the water piping system which are likely to become disconnected, such as valves and unions, between the water meter and the point of attachment of the grounding conductors shall be suitably bonded.
- F. Ground wires must never be connected to gas or hot water lines.