

## **Regular Meeting 12/31/2021 @ 7:00 PM**

The meeting was called to order with the Pledge of Allegiance followed by Roll Call with Brian Allen, Tony Bucci, Jim Ferrante, Chuck Kelly Sr., Charlie Kelly Jr., Karolee Loughhead and Bob Shrock present. Also present at the meeting was Solicitor Perrotta. Absent from the meeting was Mayor Altman.

**A motion was made by Kelly Jr., seconded by Ferrante to approve the minutes from the previous regular meeting and special meeting. All were in favor, motion carried.**

**A motion was made by Ferrante, seconded by Kelly Jr. to approve the bills for November as listed. All were in favor, except Kelly Sr. who was opposed, motion carried.**

### *Communications – None*

### *Tax Collector's Report*

The beginning balance collectible for November was \$5433.30 less Face collections for the month of \$287.55 leaving an ending balance as of November 30 of \$5145.75.

### *Mayor's Report*

There was no report for December.

### *Visitors – None*

### *Unfinished Business*

#### *Employee Handbook*

Bob Shrock is going to meet with the Solicitor regarding the items for the Police that need to be in the handbook.

**A motion to table was made by Kelly Jr., seconded by Allen. All were in favor, motion carried.**

### *Personnel*

**A motion was made by Kelly Jr., seconded by Ferrante to advertise in the New Castle News and Zip Recruiter for a new full-time employee and a part-time Police Officer. All were in favor, motion carried.**

### *New Business*

#### *Adopt 2022 Budget*

**A motion was made by Kelly Jr., seconded by Allen to adopt the 2022 Budget. A roll call vote was taken with Allen, Bucci, Kelly Sr., Kelly Jr., Loughhead and Shrock voting Aye and Ferrante voting Nay, motion carried.**

#### *Adopt Resolution 9 – Sewer Rates*

**A motion was made by Kelly Jr., seconded by Shrock to adopt Resolution 9-2021 setting the new sewer rates. All were in favor, except Kelly Sr. and Ferrante, motion carried.**

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***Resolution 10 – Water Rates***

**A motion was made by Kelly Jr., seconded by Allen to adopt Resolution 10-2021 setting the new water rates. All were in favor, motion carried.**

***Employee Wages***

**A motion was made by Shrock, seconded by Allen to increase the Secretary’s Salary to \$34,500.00 for a 35-hour work week. The meeting pay will now be paid at the overtime rate of \$28.50 an hour to be paid to the nearest half hour for each meeting after the first hour. All were in favor, motion carried.**

**A motion was made by Shrock, seconded by Bucci to increase Kelly Jr.’s wages to \$21.00 an hour for a 40-hour work week, five 8-hour days and to eliminate the extra .50 that he was being paid when Kelly Sr. was off. All were in favor, motion carried. Kelly Sr. & Kelly Jr. abstained.**

**A motion was made by Shrock, seconded by Ferrante to increase the wages for the Part-time Clerk from \$13.66 to \$15.00 an hour. All were in favor, motion carried.**

**A motion was made by Shrock, seconded by Allen to increase Mark Benincase’s wages to \$19.00 an hour. All were in favor, motion carried.**

**A motion was made by Shrock, seconded by Bucci to increase the Police Chief’s wages to \$22.00 an hour. All were in favor, motion carried.**

***Employee Christmas***

**A motion was made by Ferrante, seconded by Shrock to give \$100.00 to all the employees for Christmas. All were in favor, motion carried. Kelly Sr. & Kelly Jr. abstained.**

***Proposed Opioid Settlement***

**A motion was made by Kelly Jr., seconded by Ferrante to participate in the two opioid settlements recommended by the Solicitor. All were in favor, motion carried.**

***AMP Resolution 11-2021 PJM Capacity Schedule***

**A motion was made by Kelly Jr., seconded by Bucci to adopt AMP Resolution 11-2021 for the PJM Capacity Supply Schedule. All were in favor, motion carried.**

***Park Cameras***

**Kelly Jr. got a quote from Protech for eight cameras that will record for a cost of \$4400.00.**

**A motion was made by Ferrante, seconded by Bucci to purchase the cameras for the park out of the park grant funds. All were in favor, motion carried.**

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***Pitney Bowes***

**A motion was made by Kelly Sr., seconded by Kelly Jr. to lease the Send Pro-C postage machine system that was quoted for the borough office. All were in favor, motion carried.**

***Planning Commission***

Two commission members will need to be renewed or replaced in January for a 4-year term.

***Transfer of Funds – None***

***Report of Committees***

**Electric – None**

**Sewer & Water**

The Solicitor will need to work on the Developers Agreement for the Stonecrest Development.

**Budget – None**

**Buildings**

The bathroom ceiling tiles need replaced in the borough building and a closet needs to be built in the council room. Jim Ferrante will make some calls.

**Police – None**

**Streets – None**

**Park & Recreation – None**

**A motion to adjourn was made by Kelly Jr., seconded by Bucci. All were in favor, meeting adjourned.**

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**Sue Dean, Secretary**